



Bharat Rural Livelihoods Foundation

Job Description – Research Associate

Title: Research Associate

Reports To: Research Fellow/ Head, Research and MEL

Location: Delhi with travel to BRLF geographies of operation

Nature of employment: Full-time contract with benefits

Number of Vacancies: 2

About the Organization

The Ministry of Rural Development set up Bharat Rural Livelihoods Foundation (BRLF), Government of India (GOI), as an independent organisation under the Societies Registration Act to facilitate civil society action in partnership with the State and central Governments to transform the livelihoods and lives of rural households, with an emphasis on women, particularly in the Central Indian Tribal Region.

BRLF is a unique and first-of-its-kind initiative. The Foundation is a partnership between the government, on the one hand, and private sector philanthropies, as well as public and private sector undertakings (under Corporate Social Responsibility). Major functions of BRLF are fostering strategic partnerships with state govt for improving program outcomes, providing financial grants to Civil Society Organizations (CSOs) to meet their human resource and institutional costs for up-scaling of proven interventions, investing in institutional strengthening of smaller CSOs, capacity building of professional human resources working at the grassroots, and to enable evidence-based insights into key policies and programs of the government concerning rural livelihoods and tribal development.

The BRLF research vertical is mandated to co-create the knowledge and data infrastructure to enable a greater understanding of the themes of tribal development and sustainable livelihoods in the country and facilitate policy dialogues and reforms through the publication of research reports, knowledge briefs, practice support notes, case studies and robust, dynamic databases on key livelihood indicators. The research vertical works closely with the program team on evaluation design and process studies to generate strategic policy inputs for enhanced programmatic relevance and performance. Additionally, to strengthen the institutional ecosystem and knowledge infrastructure in the sector, the BRLF research team invests in enhancing the capacities of CSO partners in developing a research orientation, co-create evidence-based / data-informed programmatic strategies with embedded systems to self-assess, evaluate, re-strategize and learn using collaboratively established practice benchmarks.

For more details, visit www.brlf.in.

Job Purpose: As a research associate, you will be making critical contributions to existing research projects of BRLF on rural livelihoods, tribal development, natural resource management, sustainable agriculture, Gender and livelihoods and institutional studies. You will support the research team in carrying out impact studies and analysing monitoring data for various projects funded by BRLF. You will play a substantial role in developing and supporting the knowledge infrastructure of BRLF while closely coordinating with BRLF team members, project partners, field partners and service providers.

Key responsibilities:

- Coordinate and project manage BRLF's existing research initiatives. Under the guidance of the research lead, curate a database on tribal development and rural livelihoods using existing datasets and resources in the public domain.
- Assist with existing mixed-methods research projects to develop policy memos and technical papers for Government and non-government stakeholders.
- Engage in data collection exercises as part of various research projects currently being undertaken in BRLF project geographies within the Central Indian Tribal belt and the North-East.
- Document the expansive work of the BRLF and its collaborators on sustainable livelihoods, natural resource management and securing rights and entitlements for the socio-economically marginalised communities through Government schemes.
- Support BRLF initiatives on knowledge sharing and awareness of tribal development and sustainable livelihoods through co-authoring practice support notes, case studies, policy papers, memos, and research reports for Government and non-government stakeholders.
- Support design and execution of Evaluation studies and social audits to record the Impact of BRLF programmatic interventions in current geographies of engagement.
- Assist in trainings/ workshops to nurture capacities of CSOs in process documentation and data, which allows them to document their work better and evaluate their performances using standardised indices.
- Assist in the design and development of new research initiatives of BRLF, oversee project implementation, identify external agencies (as and when required) and collaboratively work with BRLF partners on key steps in the research execution process.
- Support the organisation of key events, conferences, seminars, roundtables, and dialogues to further BRLF's research mandate, disseminate BRLF knowledge products and generate/ shape narratives of sustainable livelihoods, tribal development, and natural resource management.
- Participate and represent BRLF in key forums and platforms to showcase BRLF research and knowledge initiatives.
- Support resource mobilisation and capacity-building activities by co-creating appropriate knowledge and research products.
- Undertake short research studies, rapid appraisals, design and implement need assessment studies to support the program and resource mobilisation team of BRLF.

Qualifications and Experience:

- A post-graduate degree in Economics, Anthropology, Sociology, Statistics, Population studies, Gender studies, History, Development Studies, Public Policy, Social Work, or any other related discipline from a reputed institution directly relevant to the job profile.
- Excellent written and communication skills in English. Knowledge of other languages (Hindi, Oriya, Marathi, Bengali, etc) spoken in the Central Indian Tribal Belt is desirable.
- Demonstrated experience of 3-5 years of being part of and supporting high-quality research in the domain of Rural Development/Tribal Development/Sustainable Livelihoods/ Climate Change/ Agriculture/ Forestry
- Proven skills in quantitative and qualitative data analysis using analysis software like R/ STATA and NVivo/ Atlas Ti/ MAXQDA
- Must have experience in designing and conducting data collection for large research projects using qualitative and quantitative tools.
- Must be proficient in data visualisation methods and tools (Power BI/ Data Studio/ Tableau/ etc.), MS Excel, and ODK/ similar open-source platforms
- Willingness to travel extensively.

- Work independently and be organised to ensure that tasks are completed on time.
- Results orientation with attention to detail.
- Experience in managing multi-partner research projects is desirable.

Compensation: The remuneration package is budgeted for up to 60,000 – 85,000 per month. The offer made to the selected candidate shall be commensurate with the qualifications, experience, and salary history.

Application Process: Eligible candidates interested in this position are requested to apply [through this link](#). For any queries related to the advertised position, you can write to us at recruitment.brlf@gmail.com with a subject line “Recruitment query for the position of Research Associate”. Interested candidates must apply by or before 25th June 2024. Only shortlisted candidates will be contacted. Recruitment for the position will be on a rolling basis. BRLF reserves the right to close this recruitment as the position is filled from applications received.

BRLF is an equal opportunity organisation without discrimination by virtue of religious belief, social class, caste, special ability, or gender.
