

## **JOB DESCRIPTION**

### **Regional Coordinator (One Vacancy), Bharat Rural Livelihood Foundation**

**1. POSITION VACANT: Regional Coordinator (One Vacancy), Bharat Rural Livelihood Foundation, Nanded, Maharashtra.**

#### **2. ORGANISATION BACKGROUND:**

**Government of India (GOI)** initiated **Bharat Rural Livelihoods Foundation (BRLF)** as an independent organization under the Societies Registration Act, to facilitate civil society action in partnership with the Central and State Governments, for transforming livelihoods and lives of rural households, with an emphasis on women, particularly in the Central Indian Tribal Region.

**BRLF** is a unique and first-of-its-kind initiative, and the **Foundation** is constituted as a partnership between Government on the one hand and private sector philanthropies, public and private sector undertakings (under Corporate Social Responsibility), on the other. Major functions of **BRLF** comprise the provision of financial grants to Civil Society Organizations (CSOs) to meet their human resource and institutional costs for up-scaling proven interventions, invest in institutional strengthening of smaller CSOs and capacity building of professional human resources working at the grassroots. The General Body and Executive Committee of **BRLF** are constituted by eminent individuals, as well as ex-officio representatives from private philanthropies, public and private sector organizations, financial institutions, State Governments and **GOI**.

For more details, please visit our website: [www.brfl.in](http://www.brfl.in)

#### **ABOUT “High Impact Mega-Watershed Project”, Maharashtra**

**BRLF** and Commissioner Office, MGNREGS, Nagpur, Govt. of Maharashtra signed an MoU on September 8, 2022 to implement a **High Impact Mega Watershed Project** in the 26 blocks of 5 districts of Maharashtra. The goal of the project is to double the income of at least 1,00,000 small and marginal households on a sustainable basis. This is a five-year project. The implementation strategy of this proposed project envisages that the selected CSOs will provide facilitation support to the Gram Panchayats and front line MGNREGA functionaries for participatory planning and provide onsite technical support for better implementation of the planned interventions.

For robust monitoring and evaluation, a **State Project Management Unit (SPMU)** will be set up in Nagpur. The **SPMU** will have its dedicated staff and will work under the guidance and leadership of MGNREGA Commissioner, GoMH and **BRLF**.

### **3. JOB DESCRIPTION/ RESPONSIBILITIES:**

**BRLF** is looking for passionate and motivated professionals to join SPMU, Nagpur, Maharashtra. The **Regional Coordinator** shall be responsible for the following:

#### **Key Job Responsibilities:**

- (1) Responsible for smoothly implementing all project activities in their allotted respective region;
- (2) Conduct regular field visits to all the CSOs blocks monthly or as per requirement (action plan) to ensure the quality of DPR and implementation of DPR activities;
- (3) Provide onsite handhold and technical back support to the CSO project team;
- (4) Responsible for updating the field data of the CSOs and ensuring timely entry into the HIMWP / BRLF – MIS portal;
- (5) Facilitate healthy coordination between CSOs - Block - District level officials in planning, implementing and monitoring project milestones;
- (6) Facilitate organisation in block and district meetings to ensure the execution and implementation of DPR and adequate technical support is provided to CSOs in the field;
- (7) Establish healthy working relationships with District and Block Level Stakeholders- Govt agencies/ PRIs and rural communities;
- (8) Ensure compliance with Systems and Processes -- timely progress reporting;
- (9) To support organizing regional and state events and regular communication with all stakeholders;
- (10) Provide support to CSOs for preparation of different layers of GIS maps.
- (11) Report to the Team Leader about progress and attendance (concerning the monthly salary disbursement).

### **4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:**

#### **Qualification:**

Applicants must have completed Four Years Graduation (BE/ B.Tech./ BSc in Agriculture etc.) Or three years diploma in Civil/ Water Engineering from a UGC recognized university (Regular only).

#### **Experience:**

- (1) Minimum 5-7 years of grass-root experience working in rural livelihoods domain or in watershed/ Natural Resource Management
- (2) Prior experience of leading a team of professionals and different projects.

#### **Essential Skills and Competencies:**

- (1) Excellent speaking, reading and writing skills in English and Marathi (**Compulsory**) and in Hindi (Preferred) are required;

(2) Proficiency in Microsoft Office (Word, Excel, PowerPoint) and Geographic Information System (GIS) software, with the ability to create, analyze, and present data effectively.

(2) Ability to work in a multi-cultural/ multi-disciplinary team;

(3) Ability to multi-task and work well in such a team;

(4) Willing to travel.

**5. COMPENSATION OFFERED:**

The remuneration package budgeted for the position is between INR 40,000 to INR 50,000 per month. Offers shall be commensurate with the qualifications, experience and salary history, of the selected candidate.

**6. NUMBER OF VACANCIES:** 1 Vacancy

**7. LOCATION:** Nanded, Maharashtra

**8. CONTRACT TYPE AND PERIOD:**

This is a contractual engagement for a period of six months. The engagement may be renewed/ extended based on the performance and requirements of the organization

**9. Age:** 40 years as on August31, 2024

**10. REFERENCE:** RC-MH-BRLF

**11. APPLICATION PROCESS:**

Eligible candidates interested in the position are requested to apply using the link

[RC-Nanded](#), by or before August31, 2024.

*BRLF is an equal opportunity organization without discrimination by virtue of religious belief, social class, caste, special ability, or gender.*