

**JOB DESCRIPTION**  
**Technical Support**  
**Bharat Rural Livelihoods Foundation**

**Position:** Technical Support

**Location:** Jharsuguda District, Odisha with travel to BRLF geographies of operation

**Number of Positions:** One

**Reports To:** Program Officer (Odisha)

**Nature of Employment:** This is a project-specific position offered as a full-time three-year contract with benefits. Renewal is possible, depending on project extension and availability of funds.

**1. ORGANISATION BACKGROUND:**

The Ministry of Rural Development set up Bharat Rural Livelihoods Foundation (BRLF), Government of India (GOI) as an independent organization under the Societies Registration Act to facilitate civil society action in partnership with State and Central Government, to transform livelihoods and lives of rural households, with an emphasis on women, particularly in the Central Indian Tribal Region.

BRLF is a unique and first-of-its-kind initiative. The Foundation is a partnership between Government on the one hand and private sector philanthropies, and public and private sector undertakings (under Corporate Social Responsibility) on the other. Major functions of BRLF are fostering strategic partnerships with state govt for improving program outcomes, providing financial grants to Civil Society Organizations (CSOs) to meet their human resource and institutional costs for up-scaling of proven interventions, investing in institutional strengthening of smaller CSOs, capacity building of professional human resources working at the grassroots, and to create a Knowledge Hub for the sector.

For more details, visit [www.brlf.in](http://www.brlf.in)

**2. Role Description:**

The **Technical Support** position at BRLF will provide technical assistance and support to rural development projects, focusing on capacity building, implementation, and monitoring. The role involves working with grassroots organizations, assisting in project planning, and troubleshooting technical challenges related to program execution in the field.

### **3.Key Duties and Responsibilities:**

#### **Program Implementation & Coordination:**

- Oversee the execution of BRLF-supported initiatives and projects across the designated region/district.
- Collaborate with CSOs, local government, and community leaders to develop, plan, and implement strategies to improve rural livelihoods.
- Ensure alignment of regional activities with BRLF's objectives, policies, and frameworks.
- Support partners in developing region-specific action plans, ensuring timelines and milestones are adhered to.

#### **Capacity Building & Technical Support:**

- Identify capacity-building needs within the region and organize training sessions for local implementing partners, including CSOs and government officials.
- Facilitate knowledge-sharing and technical assistance to enhance project management and execution at the grassroots level.
- Strengthen local capacities by providing guidance in areas such as sustainable livelihoods, natural resource management, and community mobilization.
- Support in regional training and demonstration programs.

#### **Partnership & Stakeholder Engagement:**

- Act as a bridge between BRLF, local CSOs, government entities, and communities to promote collaboration and the sharing of best practices.
- Develop and maintain strong relationships with stakeholders to ensure their active participation in project activities.
- Engage regularly with district and block-level government officials to streamline project implementation and leverage public resources effectively.

### **4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:**

#### **Qualification and Experience:**

- Bachelor's or master's degree in Rural Development, Social Sciences, Agriculture, Public Policy, or related fields.
- At least 3-5 years of experience in rural development, project management, or a related role, preferably with exposure to the non-profit sector and grassroots organizations.

- Experience working with government agencies and civil society organizations (CSOs) in rural contexts, particularly in livelihoods development, natural resource management, or community-driven development projects.

**Skills & Competencies:**

- Proven ability to engage and mobilize stakeholders, including local communities, government bodies, and non-profit partners.
- Effective project management skills, with an ability to multitask and manage regional projects on a scale.
- Ability to work effectively with diverse communities, particularly vulnerable rural populations.

**5. COMPENSATION OFFERED:**

The remuneration package is budgeted for a range of **INR 38,000-42,000** per month. The offer made to the selected candidate shall be commensurate with the qualifications, experience and salary history.

**6. LOCATION: Jharsuguda, Odisha**

**7. Age Limit:** Max. Up to 40 years

**8. Languages**

Good command in speaking, reading, and writing in English and Odia are required. Knowledge of Hindi language would be an added advantage to the candidate.

**9. APPLICATION PROCESS:**

Eligible candidates interested in this position are requested to apply through [Link](#).

Applications will be reviewed on a rolling basis, and the position will remain open until filled. Early submission is encouraged, with a final application deadline of **March 21, 2025**. Please clearly mention your preferred district in the subject line while applying.

***BRLF is an equal opportunity organization without any discrimination by virtue of religious belief, social class, caste, special ability, or gender. BRLF is an equal opportunity organization. Qualified women are encouraged to apply.***